



## 2020-2021 Grant Application

### Requirements:

- The grant should align with the *Excellence and Innovation* mission of the FORWARD Foundation.
- The grant must enhance academic programs and other teacher facilitated learning activities that would not occur without the grant.
- The grant must serve the students and/or teachers of the School District of River Falls.
- The total grant request shall be no more than \$4,000.00. The amount may include up to 10% of the total grant amount for training or professional expenses.
  - i.e. \$1,000 equipment item + \$100 professional training or development = \$1,100 total grant request
- Applications must be processed in an electronic form. No handwritten applications will be accepted.
- A summary report must be submitted within one year of receiving the grant. It should outline how the grant has improved student achievement and include supporting documentation. The documentation may include photos and video sampling the students work.

### Evaluation Criteria

- The project is progressive, creative, and/or innovative.
- The project objectives and activities are clearly outlined.
- The project promotes increased student achievement.
- The project is sustainable and replicable.
- The project budget is complete and reasonable.
- The application is complete and well aligned with FORWARD's mission.

**GRANT PROJECT TITLE** \_\_\_\_\_

List the key contact person for communication regarding this application

Name \_\_\_\_\_ Position/Title \_\_\_\_\_

School Email \_\_\_\_\_@rfsd.k12.wi.us Phone \_\_\_\_\_ Ext \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_ Date \_\_\_\_\_

(Comments of the supervisor may be attached on a separate sheet)

Will this project require IT maintenance support? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, signature of Technology Coordinator is required

Signature \_\_\_\_\_ Date \_\_\_\_\_

**GRANT PROJECT TITLE** \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

Total Project Budget \$ \_\_\_\_\_

*(This number should match expenses/revenue on next page)*

School(s) to benefit (or district wide) \_\_\_\_\_

Subject(s) and/or Grade(s) to benefit \_\_\_\_\_

Number of individuals to be served by grant *(Indicate with actual numbers of teachers/students)*

\_\_\_\_\_ Teachers

\_\_\_\_\_ Pre-K Students

\_\_\_\_\_ Elementary Students

\_\_\_\_\_ Middle School Students

\_\_\_\_\_ High School Students

Anticipated start date of project \_\_\_\_\_

*(The project needs to be started within one year of receiving grant)*

Timeline for full project implementation \_\_\_\_\_ 0-1 year \_\_\_\_\_ 1-5 years \_\_\_\_\_ 5+ years

### **Grant Proposal Outline Narrative**

*(This portion of the application should be completed in a separate document. Please keep each question separate.)*

1. Briefly summarize your project and tell us what makes this project innovative, unique, and stimulating.
  - Please include the objectives and a timeline for the project.
  - You may include ways this project (or parts of) has been used by other teachers and the results.
  - You may include photos or links to how the project (or parts of) has been used.
2. How would this project improve student achievement and/or make positive change in the teaching and / or learning process in your educational setting?
3. Explain the potential of this project to be continued or sustained after the period of time in which these grant funds will be used. How will it have a permanent impact in the School District of River Falls?
4. If professional development or training is requested, please describe.

Please limit narrative to 1,500 words or less.

If you have any questions, please visit [www.forwardrf.org](http://www.forwardrf.org) or

Gary Campbell at [gary.campbell@rfsd.k12.wi.us](mailto:gary.campbell@rfsd.k12.wi.us)

## Grant Proposal Budget

Detail your budget request using the format below. The FORWARD Foundation does not fund transportation costs, except for delivery of materials.

If additional space is needed, attach your budget to your application.

### Expenses

Materials/Equipment/Services	Quantity	Supplier	Amount
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
Professional Development or Training			
_____			\$ _____
<b>Total</b>			<b>\$ _____</b>

### Sources of Revenue

(If River Falls Public School Education Foundation is not the only source of revenue for this project, please list other sources.)

Source	Amount	Pending /Approved (current status of funds)
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
<b>Total</b>		<b>\$ _____ *</b>

\*Note: This amount should match your Total Project Budget on the cover sheet.

**Please submit all grant applications to  
Gary Campbell at [gary.campbell@rfsd.k12.wi.us](mailto:gary.campbell@rfsd.k12.wi.us) by  
April 2nd, 2020 @ 3:00pm.**



To the Teachers, Paraprofessionals, and Administrators in the River Falls Public Schools:

If you have an innovative idea that you believe would benefit students of the School District of River Falls, we invite you to apply for a grant from the FORWARD Education Foundation. FORWARD is a non-profit education foundation that supports the School District of River Falls. We raise private funds to enhance creative learning initiatives that engage, challenge, and inspire students. Our awards total \$20,000 each school year. An individual can apply for up to \$4,000.

Every project that is submitted will be reviewed by the FORWARD Board. We evaluate grants based on:

- The project is progressive, creative and/or innovative.
- The project objectives and activities are clearly outlined.
- The project promotes increased student achievement.
- The project is sustainable and replicable.
- The project budget is complete and reasonable.
- The application is completed and is well aligned with FORWARD's mission.

Recipients are asked to implement their project within one year of the grant award and to submit a summary within one year of completion. The summary should include how the project has impacted students and supporting documentation. It may also include photos and/or videos.

When considering your project *please* remember:

- We do not wish to fund copy-cat requests. We may consider the project if it is for a different age group of students.
- Technology alone is not funded. However, we will consider requests for technology that is part of an innovative way to teach a subject.
- We generally do not fund field trips or food as they are not sustainable.
- We will consider extracurricular requests (i.e. club, group or intramural sport).
- Furniture will be reviewed per each application.
- There is no bias against past grant winners or school grants would be associated with.
- We encourage teams of teachers to submit. This could even be a team of teachers from different schools (i.e District Music Teachers or all 4th Grade Teachers).

As a community, we are grateful for your service to the children of the School District of River Falls. The FORWARD Education Foundation hopes to see an application from you; so we can give you the opportunity to bring your new idea to life in your classroom! Questions may be directed to Mr. Gary Campbell, School District Representative on the FORWARD Board, or visit [www.forwardrf.org](http://www.forwardrf.org).